

Constitution of the Student Chapter of the American Meteorological Society & the National Weather Association

Article I. Information/History

The Student Chapter of the American Meteorological Society & National Weather Association, henceforth known as OU SCAN, was chartered in January of 2015.

Article II. Purpose

The purpose of this organization is to provide educational, professional, social, and service opportunities for University of Oklahoma students interested in meteorology. The organization is also meant to provide community awareness regarding the weather. The main purpose is to have meetings that provide these services for students in meteorology, through speakers from the meteorology community and other activities.

Article III. Membership and Dues

Full membership in OU SCAN is restricted to current University of Oklahoma students and one advisor. Dues will be set by the officers, and should be paid in full by the second general meeting of the fall or spring semester. Dues may be paid later than the second general meeting at the discretion of the officers. The membership in this organization is classified in these categories:

A. Active Member – An individual who has paid their dues to the organization, attends at least 66% of all meetings, and participates in at least one service project each semester through the organization. Active members of the previous semester who are studying abroad will retain their active membership status and not owe dues for that semester.

B. Inactive Member – An individual who does not meet all of the criteria to be an active member.

C. Advisor – An individual that must be a full time member of the University faculty or staff that oversees the running of the organization and meets with the officers to give advice or assistance.

Article IV. Officers and Representatives

The officers of OU SCAN shall include, but not limited to, the following, listed in decreasing order of rank:

A. President – The duties of the president are arranging meetings and speakers, running meetings, organizing activities, and being available for contact with all members of the organization. The President is also the liaison to the American Meteorological Society.

B. Vice-President – The duties of the vice president are to advise and assist the president in overseeing the activities of the organization and to step in for the president if he or she is unable to complete his/her duties. The Vice-President is also the liaison to the National Weather Association.

C. Secretary – The duties of the secretary are to keep accurate minutes of each meeting and post these on the Chapter's website, and maintain a membership list and attendance records.

D. Treasurer – The duties of the treasurer are to control the organization’s funds, to maintain the organizations’ bank account, and the collection of dues.

E. Class Representatives – The duties of the representatives are to keep the members of their respective classes informed of meetings/activities through email and class announcements and to maintain a record of the point accrued by members through community service projects, educational outreach events, seminar attendance, and conference attendance toward rewards in the incentive program. There will be one representative per class (Graduate, Senior, Junior, and Sophomore) and two representatives for the Freshman class. Freshman representatives may be of any gender.

F. Historian/Webmaster - The historian/webmaster will be an appointed position rather than an elected position. The position will be appointed by the elected officers to maintain and update the organizations' website and any additional online presence held by the organization. The historian/webmaster must also keep historical records about the organization.

G. Publicist – The duties of the publicist are to create posters/fliers for the meetings and activities, and to be available to create any document that may be needed for the organization.

H. Deputy of Media – The deputy of media will be an appointed position rather than an elected position. They will serve as an assistant to the publicist and as the documenter/videographer at meetings and various other organization activities. The deputy has the responsibility to process and maintain these videos through proper platforms that include, but are not limited to, the chapter YouTube channel.

I. Outreach Coordinator – The outreach coordinator will be an appointed position rather than an elected position. The duties are to coordinate and execute outreach events OU SCAN participates in, including but not limited to, the Weather Friends.

****NOTE**:** While it is recommended that officers and representatives be meteorology majors, this is not a steadfast rule. The President and Vice President must be meteorology majors. Other officers/representatives are not required to be meteorology majors, but must be able to perform the specific duties listed for those positions.

Article V. Officer Voting

A. All votes carried out by the OU SCAN officer board will be prompted by the President and are subject to the following:

1. Only member-elected officers are eligible to vote on constitutional amendments.
2. All officer board members are eligible to vote on non-constitutional motions.
3. Majority votes are considered to be out of the total number of officers eligible to vote for each motion as opposed to out of the total number of officers present at a given meeting.

Article VI. Advisor Clause

OU SCAN shall have an advisor who is a full-time member of the University faculty or staff. This person is to be appointed by the officers by unanimous consent and the selected candidate for advisor expressing a willingness to serve.

Article VII. Rules Regarding Officers and Representatives

A. If dissatisfaction with an officer is observed, impeachment may be sought if a petition with signatures of 33% of the members is presented to the officer board and the faculty advisor or by a petition with 66% of the officer board members. An impeachment proceeding will then be held and administered by a non-executive third party to be elected by a majority vote of the membership at the start of the proceeding. A final decision will be determined by a silent 66% vote from the membership at the end of the proceeding. Any impeached officer will be ineligible to run for any officer board position for a one year period after the impeachment proceeding has concluded.

B. If the President's position is vacated, the Vice President will assume the role of President. Otherwise, all vacated positions, including Vice President, will be filled via a special election held at the next meeting following the guidelines as established in Article VIII of this Constitution.

C. Other positions within the organization can be created as needed. The officers have the power to create ad-hoc committees and appoint committee chairs. The creation of a standing committee structure will require amending this constitution.

Article VIII. Meetings

A. The officers and representatives of OU SCAN shall meet one week before Chapter meetings as regularly as possible. These meetings can also be carried out through email if there is nothing of significance to meet about.

B. Regularly scheduled Chapter meetings shall be held at least once a month during the spring and fall semesters with discretion paid to tests that may be affecting a large number of members. These Chapter meetings should be set up at least a month in advance to benefit both the planning of speakers and members. A monthly meeting may be missed at the discretion of the President if unexpected circumstances arise.

Article IX. Elections

Elections shall be held at the last regularly scheduled meeting of the spring semester. All active members are eligible for any office and have voting privileges.

A. Nominations can be self-nominations or can come from another active member of the organization.

1. Nominees for President must be a member of the previous year's board.
2. Nominees for Vice-President, Secretary, Treasurer, and Publicist should be active members that will still be enrolled through the spring semester of the following year. Candidates for these positions will be voted upon by the population of active members in attendance at the meeting.
3. Nominees for Class Representatives should be members of the curriculum class they are running for by the fall semester of the same year. Representatives can only be voted on by members of their respective classes. Freshmen and Graduate Representatives are elected at the first meeting of the fall semester by a simple majority of active members of their class who are in attendance at the meeting.

B. All nominees will give a speech at the elections meeting explaining why they should be elected. If a nominee cannot be present at the elections meeting, a designated individual can present the speech in their place. All nominees, even if running unopposed, must give a speech.

C. The ballots will be counted by unbiased officers/representatives. Unbiased means that they are not being voted on themselves, and will typically fall to the duty of the outgoing President and senior class representative. Others may be designated to count ballots. Election results will be reported immediately at this meeting.

D. Tiebreaker Clause

1. In the case of a tie in which more than two nominees are running:
A runoff election between the two tying nominees will occur to determine the winner.
2. In the case of a tie in which two nominees are running:
A succession of runoff elections between the two tying nominees will occur until there is a winner.

Article X. Finances

A. All expenditures by Officers must be approved beforehand by the Treasurer or the President, who will both make sure that the spending is necessary and beneficial to the Chapter. In the case of a conflict of interest, the Vice President may preside in place of either position. The officer board must also be made aware of all major expenditures (in excess of \$25) made by the President or the Treasurer prior to purchase. These expenses can be challenged and are subject to rejection if 66% of the officer board votes in opposition to the expense.

B. Any remaining OU SCAN funds at the end of a school year may be donated to a nonprofit organization as chosen by the Officers, should a majority of the board vote to donate. Otherwise, the board may determine to save funds for following years or use funds for outreach activities related to OU SCAN.

C. A small portion of funds must be set aside each year for maintenance of the website. Hosting services are at the discretion of the board. At no point should OU SCAN not have an operational and updated website, as the website is a crucial part to the success of the organization.

D. Conference Travel Fund – Funds will be set aside during the fall semester to award to one outstanding active member who has applied to the student chapter travel fund to pay for annual meeting registration fees or travel to the annual meeting to the maximum of \$200. Applications for this travel fund must be reviewed and approved by the advisor exclusively. The officer board has the authority to withhold these funds if the awarded active member does not attend the conference in which they applied to the travel fund for.

Article XI. Dissolution of Chapter

The Chapter may be dissolved if 66% of all active members vote to dissolve.

Article XII. Amendments

This Constitution can be amended by approval of the Chapter Advisor and a simple majority of the board, with unanimous consent from class representatives. Amendments must be presented in a board meeting at least one month prior to a vote on ratification. Records must be kept of all votes pertaining to amendments in the constitution.

Article XIII. Non-discrimination

Membership in, association with, and benefits emanating from OU SCAN and its related activities shall be based upon such considerations as performance, educational achievement, and

other criteria related to the goals of the organization and purposes of the activities. Judgments in this regard based solely on an individual's race, color, religion, national origin, age, gender, sexual orientation, disability, veteran status, marital status, or political belief are not judgments based on such considerations. Further, the purpose of the organization must be consistent with public policy as established by prevailing University Community standards.

Article XIV. Compliance with Student Code

OU SCAN is subject to Local, State, and Federal Laws. If there is a conflict between our national or parent organization's rulings, constitution, or direction and the University of Oklahoma Student Code, the Student Code preempts the national or parent ruling.

Article XV. Parliamentary Authority

For any provisions relevant to the operations of OU SCAN not set forth in this Constitution, the current edition of Robert's Rules of Order shall be the primary reference.

This Constitution was ratified January 2015 at a meeting of the Student Chapter of the American Meteorological Society & the National Weather Association by the following officers:

Kate-Lynn Walsh
Rachel Norris
Joshua Wadler
Mandy Bailey
Zackery Zounes
Joey Patton
Jarrett Quinn

This Constitution was modified in May of 2020 to reflect changes made to the organization over the past year and updates to the status of the organization. The following members of the 2019-2020 Board have reviewed and unanimously approved this document to become the legally binding articles of organization, establishment, or incorporation for OU SCAN. This document serves as the legal document outlining the structure of OU SCAN, and is subject to no changes unless unanimously approved and documented by members of the SCAN Board and approval by the SCAN Advisor. The members are as follows:

President Tyler Stanfield:
Vice President Emily McCutchan:
Secretary Jenna Warner:
Treasurer Max Ungar:
Publicist Tyler Pardun:
Graduate Representative:
Senior Representative Connor Pearson:
Junior Representative Amanda Novak:
Sophomore Representative Kaitlyn Gant:
Freshman Representative Josh Spear:
Freshman Representative Marcus Ake: